



PUAINAKO
CENTER

2100 Kanoelehua Avenue
Hilo, Hawaii 96720

**APPLICATION AND AGREEMENT FOR
USE OF SHOPPING CENTER FACILITIES**

Thank you for your interest in utilizing our facility to hold an event for your organization. Attached is an exhibit of the “Designated Area” for “Special Use”.

Please complete and submit this form to our office for review. All requests must be submitted to at least (30) days prior to your requested event date(s). Processing time for requests are approximately (2) weeks.

Should you have any questions, please contact our office.

1. NAME OF APPLICANT: _____
[organization/individual]

TITLE: _____ EMAIL: _____

PHONE: _____ FAX: _____

ADDRESS: _____

_____ [street/state/zip]

2. STATUS OF APPLICANT:
_____ School _____ Non Profit
_____ Other (Specify) _____

3. NATURE AND PURPOSE OF ACTIVITY: _____

4. MATERIAL, SOUND EQUIPMENT, SIGNS, ETC. TO BE USED (to be provided by Applicant unless otherwise noted): _____

5. MAXIMUM NUMBER OF PERSONS ENGAGED IN ACTIVITY: _____

6. SHOPPING CENTER FACILITIES TO BE USED: _____

